

AMERICAN SOCIETY OF SUGAR CAN TECHNOLOGISTS EDITORIAL POLICY

Nature Of papers to be published:

Papers submitted must represent a significant technological or scientific contribution. Papers will be limited to the production and processing of sugarcane, or to subjects logically related. Authors may submit papers that represent a review, a new approach to field or factory problems, or new knowledge gained through experimentation. Papers promoting machinery of commercial products will not be acceptable.

Frequency of publication:

The Journal will appear at least once a year. At the direction of the Joint Executive Committee, the Journal may appear more frequently. Contributed papers not presented at a meeting may be reviewed, edited, and published if the editorial criteria are met.

Editorial Committee:

The Editorial Committee shall be composed of the Managing Editor, Technical Editor for the Agricultural Section, and Technical Editor for the Manufacturing Section. The Editorial Committee shall regulate the Journal content and assure its quality. It is charged with the authority necessary to achieve these goals. The Editorial Committee shall determine broad policy. Each editor will serve for three years; and may at the Joint Executive Committee's discretion, serve beyond the expiration of his or her term.

Handling of manuscripts:

An electronic copy in Microsoft Word should be submitted to the Managing Editor. Manuscripts received by the Managing Editor will be assigned a registration number determined serially by the date of receipt. The Managing Editor writes to the one who submitted the paper to inform the author of the receipt of the paper and the registration number which must be used in all correspondence regarding it. The manuscript is then forwarded to the appropriate Technical Editor.

The Technical Editors obtain at least two reviews for each paper from qualified persons. The identities of reviewers must not be revealed to each other nor to the author during the review process. Instructions sent with the papers emphasize the necessity for promptness as well as thoroughness in making the review.

When a paper is returned by reviewers, the Technical Editor evaluates the paper and the recommendations of the reviewers. If revisions are recommended, the Technical Editor sends the paper to the author for this purpose, along with anonymous copies of reviewers' recommendations. When the paper is returned to the Technical Editor, he/she will judge the adequacy of the revision and may send the paper back to any reviewer for further review. When the paper has been revised satisfactorily, it is sent to the Managing Editor for publishing. A

paper sent to its author for revision and held more than 6 months will be given a new date of receipt when returned. This date will determine the priority of publication of the paper.

A paper rejected by one reviewer may be sent to additional reviewers until two reviewers either accept or reject the paper. If a paper is judged by two or more reviewers as not acceptable for the Journal, the Technical Editor returns it to the author along with the summary of the reasons given by the reviewers for the rejection. The registration form for the paper is filled out and returned to the Managing Editor along with copies of the reviewers' statements and a copy of the Technical Editor's transmitted letter to the author. The names of all reviewers must be shown on the registration form transmitted to the Managing Editor.

After satisfactory revision, accepted manuscripts will be given a final reading by the Technical Editor to correct typographical, grammatical, and style errors and to improve the writing where this seems possible and appropriate, with special care not to change the meaning. The paper is then sent by the Technical Editor to the Managing Editor who notifies the authors of the acceptance of the paper and of the probable date of publication.

Preparation of papers for publication:

Papers sent by the Technical Editor to the Managing Editor are prepared for publication according to their dates of original submittal and final approval. The paper will then be converted to PDF format and submitted to the webmaster for posting on the ASSCT website in the current volume of the journal.

Reprinting in trade journals has the approval of the Editorial Committee provided: a) no article is reprinted before being accepted by the Journal; b) credit is given to all authors, the author's institutions, and the ASSCT; and c) permission of all authors has been obtained. Summaries, condensations, or portions may be printed in advance of Journal publication provided the approval of the Editorial Committee has been obtained.

GUIDELINES FOR PREPARING PAPERS TO BE PRINTED IN THE JOURNAL OF THE AMERICAN SOCIETY OF SUGARCANE TECHNOLOGISTS

Format:

Unless the nature of the manuscript prevents, it should include the following sections in the order listed: ABSTRACT, INTRODUCTION, MATERIALS AND METHODS, RESULTS, DISCUSSION (OR RESULTS AND DISCUSSION), CONCLUSIONS, ACKNOWLEDGMENTS, and REFERENCES. Not all the sections listed above must be included in each paper, but each included section should have the appropriate heading that is centered on the page with all letters capitalized.

All material (including tables and figures) shall be submitted scaled for 8 ½ X 11 inch paper with one inch margins on all sides. Use Times New Roman 12pt font. Indent paragraphs 0.5 inches, and skip one line between paragraphs and sections. Choose the left alignment option. *Italicize* scientific names. All unites of measure should be metric. Non-metric unites may be provided in parentheses.

Authorship:

Below the title, names of all the authors should be listed together in bold followed on the next line by the institution or organization with which they are associated and their locations. Footnotes should be used to identify authors with the correct institution and location.

Abstract:

The abstract should be placed at the beginning of the manuscript, immediately following the author's name, organization and location. The abstract should be limited to a single self-contained paragraph of about 250 words. State your rationale, objectives, methods, results, and their meaning or scope of application. Be specific. Identify the crops or organisms involved, as well as soil type, chemicals, or other details that figure in interpretation of the results. Do not cite tables, figures, or references. Avoid equations unless they are the focus of the paper. Keywords to assist in searches may be placed after the abstract.

Abstracts submitted for papers to be presented at the annual meeting should follow the same format as described above, except longer length and multiple paragraphs are allowed.

Content:

Manuscripts should report research addressing any subjects related to the production or processing of sugarcane. Review papers are acceptable. However, the journal is not intended to promote any particular commercial product. The editors will judge whether manuscript content meets the criteria for inclusion in JASSCT. Appropriate statistical analyses should be performed on experimental results. Demonstration of reproducibility for results of studies addressing agricultural subjects through repeated experiments is strongly encouraged. Special

circumstances may prevent repetition of experiments. The editors will judge whether sufficient special circumstances exist to publish unrepeated results.

Tables:

Number the tables consecutively and refer to them in the text as Table 1, Table 2, etc. Each table must have a heading or caption. Capitalize on the initial word and proper names in table headings. Headings and text of tables should be single spaced. Use the table function in Microsoft Word to construct tables. Tables should be placed at the end of the manuscript until the final (accepted) version is submitted. Place tables where you wish them to appear in the final version, or they will be placed at the end of the paper.

Figures:

Number the figures consecutively and refer to them in the text as Figure 1, Figure 2, etc. Each figure must have a descriptive legend. Use graphics programs compatible with Microsoft Word. Figures, including drawings and photographs, should be placed in the text where the author wish them to be viewed or at the end. Drawings and photographs should be of sufficient quality that they will reproduce legibly.

Reference Citations:

The heading for the literature cited should be REFERENCES. References should be arranged in alphabetical order according to the surname of the senior author. In the text, references to literature cited should be made by name of the author(s) and year of publication from the list of references. Do not use capital letters in the titles of such articles except in initial words and proper names, but capitalize words in the titles of the periodicals or books.

Format Example:

CULTIVAR AND CROP EFFECTS OF SUGARCANE BULL SHOOTS ON SUGARCANE YIELD IN LOUISIANA

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ABSTRACT

INTRODUCTION

MATERIALS AND METHODS

RESULTS

DISCUSSION

(OR) RESULTS AND DISCUSSION

Table 1. Trait means by year and cultivar for the 1998-1999 USDA Ardoyne Farm experiments.

Figure 1. Rank of sugar yield in Stage 3 and number of genotypes with the same rank for 32 sugarcane genotypes.

CONCLUSIONS

ACKNOWLEDGMENTS

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